To: Dr. Bennie Crockett  
Vice President Institutional Effectiveness  

From: Jerry Bracey  
Chair, Institutional Effectiveness, Planning and Development Committee  

Date: July 21, 2011  

RE: Committee Meeting  

The Institutional Effectiveness, Planning and Development Committee met Wednesday, July 20, 2011.  

Members present were: Jeff Andrews, Dr. Frank Baugh, Jerry Bracey, Dr. Garry Breland, Dr. Daniel Caldwell, Dr. Bennie Crockett, Susan Curry, Sandra Meeler, Dr. Bill Rivero, DeDe Shows.  

The following recommendations were made:  
1) No changes or recommendations to the Mission Statement  
2) Change year on Annual Effectiveness Cycle from 2010-2011 to read 2011-2012  
3) Within the text of the Effectiveness Cycle document change all dates from 2010-2011 to read 2012-2013  
4) Change the month for Initiate curriculum revisions from November to September  
5) Change the month for Vote on curriculum changes from January to November  
6) Change year on Institutional Plan from 2010-2011 to read 2011-2012  
7) For Goal 1 Strategy 1.5 delete the word SACS...Dr. Breland stated we have more than just SACS accreditation  
8) For Goal 4 delete Strategy 4.6 and 4.7...this has been accomplished  

These recommended changes will be made to the documents and updated in the University Shared Documents site.