

FACULTY ASSEMBLY MINUTES

8/18/2011

Undergraduate Meeting

Attendance: 125 faculty members present

Dr. Breland opened the meeting with scripture reading and prayer. **Matthew 7: 1-5**

"Do not judge so that you will not be judged. For in the way you judge, you will be judged; and by your standard of measure, it will be measured to you. Why do you look at the speck that is in your brother's eye, but do not notice the log that is in your own eye? Or how can you say to your brother, 'Let me take the speck out of your eye,' and behold, the log is in your own eye? You hypocrite, first take the log out of your own eye, and then you will see clearly to take the speck out of your brother's eye."

Dr. Breland reminded everyone to not be judgmental against each other, to treat others the way we want to be treated. This includes: being suspicious about others' motives, about students, programs, integrity with students (plagiarism), etc. Apply this scripture to our teaching. He would like the faculty to set the best example for our students.

Dr. King made a point, sometimes we mistake teaching with testing. Testing is not teaching, "you can't fatten a pig by weighing it." He believes students do better and learn more by being in a supporting, encouraging, and nurturing environment.

- He thanked everyone for their achievements, the list is very long.
- The amount of Baptist contributions for the July report was down. Mississippi Baptists have contributed 60 million over the years, and there have been donations from other denominations, also.
- WCUCOM School is going well. Second group of students have started school.
- Higher Education Specialist degree going well. Already started process of approval to transition that degree into a doctoral degree, which will be the second doctoral degree at WCU.
- Nursing Faculty hope to have a doctoral degree.
- A PSYD degree is a possibility for the future.
- It is a good time to be at WCU. Thank you for your commitment and support to the students.

Dr. Breland presented minutes from the last faculty meeting and they were approved by common consent.

- The Deans introduced new faculty members.

- QEP – review status – Mission Possible Critical Reading For Academic Success – 2/2010 approved by SACS – suggested modifications to plans, to narrow scope of plan, fewer faculty involved (general Education Faculty will be involved), freshman students also involved. Ms. Laine Bourdene is the new QEP Director.
- Monday is Opening Convocation. Chapel will be on Wednesday this year.
- Dr. Crockett will give Hester Lecture on Hattiesburg Campus the 2nd week of October.
- Dr. Noonkester – Carey 250 Committee Birthday Party Monday-will unveil new item. Artistic representations of Carey to be revealed in the future.

Mrs. Gayle Knight explained to faculty:

- procedures for FERPA IN FIVE MINUTES
- directory information that can be given out
- rosters – new guidelines
 - 1st day roster – do not return, just check
 - 3rd week roster – very important – record “NO SHOW” information and return (we will be taking out students who are “no shows”)
 - Grade roster – must have attendance
 - Please return rosters on time, especially the 3rd week ones. These affect the Business Office.
 - The 3rd week and grade rosters are the only ones that MUST be returned to the Registrar’s Office, if others show no problems.

We need everyone’s participation and cooperation in turning in rosters in a timely manner.

Department Chairs, please help Adjunct Faculty get rosters in on time.

Make record of attendance every time class meets.

Must have written record you can stand behind to confirm whether a student was or was not in the class session each week.

Hybrid classes must have records that your students have participated in some way each week; if student silent for a week, record absence.

Standard needs to be that there is an attendance record for every class.

Rank promotion deadline – December 15

Tenure deadline – December 15

Faculty self-evaluations are due to school Deans – December 15

There will be no Graduate Assembly meeting today.

Faculty Senate – Dr. Breland is going to leave. Any Faculty (except COM) who wish to be a part of discussion or action in forming the Faculty Senate are welcome to stay.

Fall Faculty Assembly

August 18, 2011

1:00 p.m.

Lecture Hall, Fail-Asbury Nursing Building

Opening Prayer and Meditation

Dr. Garry Breland

I. President's Remarks

Dr. Tommy King

II. Approval of Minutes

Dr. Garry Breland

III. Introduction of New Faculty Members

Deans

IV. Emphasis on QEP

Dr. Breland

V. Focus on Procedures

A. Registrar's Office

Mrs. Gayle Knight

1. FERPA

2. Rosters

B. Attendance

1. It is important to keep an accurate record of attendance for each class.

2. On-line work – active submission of assignments, posting to course site, each week

C. Rank Promotion deadline for submission is December 15.

D. Tenure Application – an announcement will be made in the fall concerning which departments are eligible for faculty to apply for tenure. Those eligible will have a December 15 deadline for submission to the VPAA.

E. Faculty Self-evaluations are due to your school dean December 15.

WILLIAM CAREY UNIVERSITY

PROPOSED INSTITUTIONAL PLAN, 2011-2012

Mission Statement

As a Christian university which embraces its Baptist heritage and namesake, William Carey University provides quality educational programs, within a caring Christian academic community, which challenge the individual student to excel in scholarship, leadership, and service in a diverse global society.

GOAL 1	GOAL 2	GOAL 3	GOAL 4	GOAL 5	GOAL 6
Provide academic programs to promote student learning	Promote Christian development and social responsibility	Strengthen ties with Baptist churches, associations, and conventions	Provide an environment that supports student learning	Strengthen organizational and operational effectiveness	Strengthen financial resources
STRATEGIES	STRATEGIES	STRATEGIES	STRATEGIES	STRATEGIES	STRATEGIES
1.1 Utilize the assessment of student learning to improve academic programs	2.1 Provide Christian mission opportunities	3.1 Disseminate resource and informational materials to Baptist ministers and entities	4.1 Enhance campus security through perimeter fencing, campus lighting, and building and campus access	5.1 Maintain accountability in budget process	6.1 Conduct the annual giving campaign
1.2 Provide qualified faculty	2.2 Provide service opportunities	3.2 Provide learning opportunities for Baptist ministers	4.2 Upgrade University facilities	5.2 Continually improve and revise as needed the organizational structure	6.2 Increase the University endowment corpus
1.3 Provide and facilitate the use of instructional technology and learning resources in the library and across the University.	2.3 Provide opportunities for Christian growth	3.3 Prepare future church and denominational leaders	4.3 Enhance student retention	5.3 Document Institutional Effectiveness programs annually	6.3 Increase grant writing activities
1.4 Utilize the Center for the Study of the Life and Work of William Carey to promote student learning	2.4 Provide leadership development opportunities		4.4 Enhance recreational and residential education programs	5.4 Maintain the communication and information technology plan	6.4 Seek external funding for the continued development of the University
1.5 Continue all activities related to SACS accreditation including the QEP implementation of the QEP			4.5 Promote student organizations	5.5. Continue exploration of Green Campus operations	6.5 Continue the campaign for the College of Osteopathic Medicine construction and operation
1.6 Identify and implement new academic programs that support the mission of the University			4.6 Complete phase two and three construction of the College of Osteopathic Medicine facility		
			4.7 Complete construction of the Black Box Theatre		



Annual Institutional Effectiveness Cycle 2011-2012

<i>Month</i>	<i>Activity</i>	<i>Responsibility*</i>
July	<ul style="list-style-type: none"> Review and revise Institutional Plan 	IE, Planning, and Development Committee, President and Board of Trustees
August	<ul style="list-style-type: none"> Review and revise Institutional Plan Distribute 2012-2013 budget information 	IE, Planning, and Development Committee, President and Board of Trustees Budget office
September	<ul style="list-style-type: none"> Review, revise, or delete previous year's assessment Develop and distribute new objectives and assessment criteria Pending budget revision, faculty and staff raises will be decided Initiate curriculum revisions 	Academic/Administrative/Educational Support Units All Departmental Units, Academic and Administrative President and VPAA Academic Departments
October	<ul style="list-style-type: none"> Review assessment plans 	Institutional Effectiveness; Administration
November	<ul style="list-style-type: none"> Vote on curriculum changes 	Faculty Assembly; Graduate Committee
January		
February	<ul style="list-style-type: none"> Prepare budget information and budget instructions Distribute budget information and instructions Revise catalogs 	Administration Treasurer/Controller and Budget Director Academic Affairs; Deans; Administrators
March	<ul style="list-style-type: none"> Receive preliminary budget requests Issue letters to faculty who are not being renewed for 2012-2013 	All budget units President and VPAA
April	<ul style="list-style-type: none"> Draft of preliminary budget, 2012-2013 Vote on curriculum changes 	Administration Faculty Assembly; Graduate Committee
May	<ul style="list-style-type: none"> Present budget for 2012-2013 	Administration; Board of Trustees
June	<ul style="list-style-type: none"> Complete and distribute information for assessment 	Institutional Research

* Institutional Research supports any or all activities listed on this chart, including graduating students'

DIRECTORY INFORMATION WILLIAM CAREY UNIVERSITY

**William Carey University has designated
Directory Information according to the
Family Educational Rights and Privacy Act
of 1974 to be the student's:**

- Name
- Local and permanent address/telephone number
- Date/place of birth
- Major field(s) of study
- Participation in officially recognized activities/sports
- Weight/height of members of athletic teams
- Dates of attendance
- Degrees and awards received and dates
- Most recent previous educational institution attended
- Academic level
- Enrollment status (FT/PT)
- Other similar information that would not normally be considered an invasion of a student's privacy

NON-DIRECTORY
**Never designated
as directory:**

**SSN, Gender, Religion,
Grades, GPA**

WILLIAM CAREY UNIVERSITY

Faculty Assembly

August 18, 2011

Sign-in Sheet

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NAME

NAME

Cassandra Conner
 Dorris Williams
 Susan H. Cummings
 Patrick Parady
 Cynthia Kinsey
 Mary Madril
 Karen Taylor
 Paul D. Coston
 Kylan McCormick
 Margaret Dubuison
 Edwin M. Wilkins IV
 Burt
 Danny Morris
 Bill Adelle
 Melinda Wiestland
 Janie Pouchin
 Josye Brooke
 Authr White
 Mary Elaine Byrd
 Linda Dunch
 Julia Hornsby
 Rose Warner
 Rhyllie Muntony
 Jani Kneel
 Eddie Lewis

Suey Freeman
 Jimmy McLaughlin
 Sue Whitcomb
 Alisha Katt
 Jim Colman
 Claudia Couplin
 Jim Myers
 Bob Riddle
 Billy J. Brown
 Lane Hooton
 Bill Bakley
 Dan O'Brien
 Mike Malone
 Kathy Wolf
 Betsy Brown Miller
 Robert Fineman
 Allison Hunt
 Mary L. Briland
 Karen Seward
 Charlotte Mathia
 Marcus Stark
 Greg B. Whit
 Rebecca Jordan
 Jeanette Compton
 Ed H.
 Mary

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WILLIAM CAREY UNIVERSITY

Faculty Assembly

August 18, 2011

Sign-in Sheet

NAME

NAME

Sharon Schamberger
Doug Miller
Laurie Meyer
Luis Easterling
Thomas J. ...
Gemma Barlow
Garry English
John Robert
Rhy H. Tapp
Johnny M. Harris
Mike Madaris
Jeff ...
Robert ...
Z. ...
Dr. Paul ...
Denny ...
Dy ...
Tom ...
Lisa ...
James ...
Wes ...
M. ...
Ernest ...
Lyle ...
Tommy ...
Randall ...

Shirley ...
Michael ...

WILLIAM CAREY UNIVERSITY

Faculty Assembly

August 18, 2011

Sign-in Sheet

NAME

NAME

Nicky Wallis

Patty Ward

Bob Denno

Reggie Hossage

Nyckela Jackson

Maudie McCall

Carl A. Shepherd

Allison Darnley

Yvonne Mathison Meach

Mike Baker

Lee Belter

James D. Jones

Quayle Jones

Scott Williams

Sehuri

Erin Brown

Jennifer Falkner

John S. Byer

Jessica Doyle

Kim

WILLIAM CAREY UNIVERSITY

Faculty Assembly

August 18, 2011

Sign-in Sheet

NAME

Mary Knight

Lishe Brown

Debra S. Herring

Kay Wilson

Pamela L. Heard

Albi Wolf

Debra M. Smith

Ashley Green

Jana Small

Melissa Clark

Cheryl Dean

Brenda Thomas

NAME

DCBrow

Denise Tavelle

Deborah Chatham

Sherry Laughlin

JB Cooney

Connie Riley

Jeannie Lockley

Cheryl Rice

Maureen Cook

Tammy King

Emily Short

Randy M. Ireland