



MEMORANDUM

TO: IEPD Committee 2008-09

FROM: Daniel P. Caldwell *Daniel P. Caldwell*

DATE: June 4, 2009

RE: Meeting Minutes

Attendance: Jeff Andrews, Garry Breland, Rebecca Jordan, Bennie Crockett, Bill Rivero, Susan Curry, Sparkle Polk, Sandra Meeler, Jerry Bracey (teleconference), Dan Caldwell

1. Viewed the University SACS website and reviewed the status of the Compliance Certification Report.
2. Reviewed the *Institutional Plan, 2008-09* and developed the *Institutional Plan, 2009-10*
 - Change Strategy 1.1 as follows:
2008-2009 -- Evaluate and revise student learning outcomes for all academic programs.
2009-2010 -- **Utilize the assessment of student learning to improve academic programs.**

Rationale: the purpose for assessing academic programs is to improve the programs. The five-column models used by each program culminate in the fifth column with 'Use of Results' giving plans for improving program effectiveness. This restatement of the strategy gives more attention to program improvement.

- Combine Strategies 1.2 and 1.4 as follows:
2008-2009 1.2 Enhance instructional technology training for faculty.
1.4 Expand instructional technology and library resources.
2009-2010 **Provide and facilitate the use of instructional technology and learning resources in the library and across the university.**

Rationale: having two strategy statements for instructional technology is not necessary; the statement suggested relates well to the goal statement of the library.

- Change Strategy 1.6 as follows:
2008-2009 -- Begin a draft of the Quality Enhancement Plan.
2009-2010 -- **Complete all activities in preparation for SACS-COC reaffirmation, including the QEP, the Compliance Certificate, and the On-site Review.**

Rationale: In 2007-2008, "Identify the focus for the Quality Enhancement Plan" was included in the strategies. In 2008-2009, the item progressed to, "Begin a draft of the Quality Enhancement Plan." Since we have begun the draft at this point, and will submit it in September, a strategy that reflects more broadly the accreditation work for the year ahead seems more fitting.



- Omit 4.3.

Rationale: Completed.

- Add 4.6 **Complete phase one construction of the College of Medicine facility**
 - Add 4.7 **Complete construction of Black Box Theatre**
 - Edited 5.4 from implementation to **Maintain the communication and information technology plan**
 - Add 5.5 **Continue exploration of Green campus operations**
 - Add **6.5 Continue the campaign for the College of Medicine construction and operation**
3. Reviewed the *2008-09 Annual Institutional Effectiveness Cycle* and developed the *2009-10 Annual Institutional Effectiveness Cycle*.
- Due to the need to complete the Compliance certification Report, all 2008-09 institutional effectiveness models are to be submitted by the end of July for assessment and for the development of the 2009-10 models. No other changes were warranted.
 - The designated title Treasurer/Controller was questioned for accuracy with the organizational chart and clarification was requested for 2009-10.
 - Removed phrase as follows:

* Institutional Research supports any or all activities listed on this chart, including graduating students' *Exit Interview*, the *Graduate Follow-Up Report*, students' *Evaluation of Faculty*, the *Student Survey*, ~~"the Student Survey,"~~ the *Fact Book*, etc.

Rationale: Survey no longer administered.