

HATTIESBURG

TRADITION



WILLIAM
CAREY
UNIVERSITY



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Withdrawal & Add/Drop Policy

A reduction of tuition and fees is calculated when a student drops classes or withdraws from school. The percentage used in the calculation will be based on the week during which the class was officially dropped. These dates and percentages can be found on the attached schedule of dates. Students withdrawing from the university after the start of classes will not receive a refund for residence hall or board fees. Deposits are returned in accordance with the agreements under which they are made.

Drop/Withdrawal Dates

TEN WEEK classes dropped:	Drop will be calculated at:
FALL 2014	
Prior to August 25, 2014	100%
August 25 – 29, 2014	100% less \$75/\$50*
September 1 - 5, 2014	70% less \$75/\$50
September 8 - 12, 2014	40% less \$75/\$50
September 15 – end of term	0%
WINTER 2014	
Prior to November 10, 2014	100%
November 10 – 14, 2014	100% less \$75/\$50*
November 17 – 28, 2014 (Two weeks due to Thanksgiving Break)	70% less \$75/\$50
December 1 - 5, 2014	40% less \$75/\$50
December 8 – end of term	0%
SPRING 2015	
Prior to February 23, 2015	100%
February 23 – February 27, 2015	100% less \$75/\$50*
March 2 -13, 2015 (Two weeks due to Spring Break)	70% less \$75/\$50
March 16 – 20, 2015	40% less \$75/\$50
March 23 – end of term	0%

CLASSES NOT ON THE TEN WEEK SCHEDULE

Drop/withdrawal percentages will vary for classes on shorter than 10 week class schedules. If you drop a class that is shorter than a ten week term, please contact the Business Office to verify your refund percentage.

Summer 2015

Summer drop/withdrawal percentage will vary due to the variety of class schedules offered during the summer. If you drop a class during the summer term, contact the Business Office to verify refund percentage.

** \$75.00 for dropping to less hours/\$50 for complete withdrawal fee.*



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