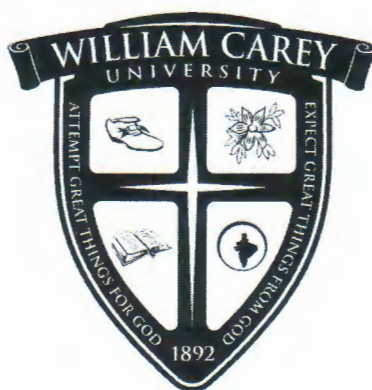


WILLIAM CAREY UNIVERSITY

Catalog

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Tradition Community—Biloxi, Mississippi

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*Information contained in this catalog is subject to change without prior notice.
Information contained herein shall not constitute a legally binding contract/agreement
upon William Carey University.*

ADMISSIONS

APPLICATIONS FOR ADMISSION

The prospective student must file a complete admission application and request the officials of schools previously attended to mail or eScript transcripts to the university as soon as the decision to apply has been made. Both freshmen and transfer students may enter the university's trimester system in August, November, February, or June. The application for admission can be completed on the Carey website (www.wmcarey.edu).

There are separate requirements for admission to the School of Nursing and to the teacher education program of the School of Education and Psychology. The student should consult program descriptions for those admission requirements.

The university reserves the right to deny admission to any applicant or forbid any student's continued enrollment without assigning a reason.

STANDARDS FOR ADMISSION

FRESHMEN

The university solicits applications from individuals who desire to study in a learning environment committed to the achievement of personal and professional excellence and committed to traditional Christian values. Each freshman applicant for admission must file with the office of admissions a complete application consisting of the following:

1. A completed application for admission (available at www.wmcarey.edu).
2. An official high school transcript, an accredited or notarized home school transcript, or GED score report (minimum score of at least 150 on all four content areas with a total score of 600). A final transcript showing grades on all courses completed is required. *An official transcript is defined as one mailed or eScripted directly from one institution to another.*
3. A \$40 nonrefundable application fee.
4. Documented proof of two immunizations for measles, mumps, and rubella (MMR) if born on or after January 1, 1957, or one immunization within the past ten years.
5. Score reports on the American College Test (ACT) or the College Entrance Examination Board Scholastic Aptitude Test (SAT). A student who has not had one of these tests must complete the residual ACT prior to being considered for admission. The cost of the ACT will be collected at the time of testing.

The admissions committee uses the "whole student" concept in selecting applicants for admission to the university. The committee considers the following factors in its decisions to accept or reject applications of individual students:

1. *Grades and College Preparatory Subjects*
Students must present official transcripts indicating they have achieved a minimum high school grade point average (GPA) of 2.0 on a 4.0 scale.
2. *Test Scores*
First-time freshmen applicants are required to submit official ACT or SAT test scores (minimum score of 20 on ACT or 950 on SAT, verbal and math only). Home schooled students are required by the Department of Education to have a minimum ACT English subscore of 14 and a math subscore of 15 on the same test to be eligible for financial aid.

ACADEMIC ADVISING FOR FRESHMEN

All new students are assigned an academic advisor in their major area of interest. The academic advisor will assist the student in designing a program of study that leads to the desired degree; however, **the ultimate responsibility in the selection of courses that satisfy degree requirements rests with the student.** Course placement in English and math will be based on ACT/SAT subscores. Students who are accepted to the university with an ACT composite score below 20 or 950 SAT (math and verbal) will be assigned for special academic advising.

EARLY ENTRANCE PROGRAM

The following requirements are used to determine admissibility of a student at the end of the junior year of high school. Students meeting these requirements are admitted to the freshman class without reservation and are not required to complete the senior year of high school. However, Federal regulations require proof of high school graduation or equivalency (GED) in order for students to receive Federal financial aid.

1. Fifteen units of credit must be earned by the completion of the high school junior year.
2. A qualified student must have at least a 3.5 grade point average on the 4.0 system.
3. An ACT composite score of 25 or SAT score of 1130 (math and verbal only) or the equivalent.
4. The applicant must have a personal written recommendation from his or her high school principal specifically recommending for early entrance.

STEP-AHEAD

Step-Ahead is a program for high school students or home school students who wish to enroll in college courses before completing high school. The program is offered on the William Carey University Hattiesburg campus. Admission as a Step-Ahead student requires a minimum ACT score of 20 or SAT score of 950 (verbal and math only) and approval from their high school counselor or home school coordinator. Students wishing to take mathematics must have ACT subscores as follows: for College Algebra (MAT 131) 20+, Trigonometry (MAT 142) 20+, Pre-calculus (MAT 150) 25+, and Calculus with Analytic Geometry I (MAT 151) 26+. An official high school transcript and official ACT or SAT scores must accompany the registration form.

DUAL CREDIT

William Carey University offers a cooperative program in area high schools whereby specific courses may be offered for college credit in addition to high school credit. Approval of courses for college credit is based on criteria including teacher qualifications, curriculum, and instructional methods. Admission as a dual-credit student is only available to qualifying students at cooperating high schools. Admission requires a minimum ACT score of 20 or SAT score of 950 (verbal and math only) and approval from their high school counselor. Students wishing to take mathematics must have ACT subscores as follows: for College Algebra (MAT 131) 20+, Trigonometry (MAT 142) 20+, Pre-calculus (MAT 150) 25+, Calculus with Analytic Geometry I (MAT 151) 26 for Calculus I and Statistics. A high school transcript and ACT scores must accompany the application form.

FREE THROW

William Carey University provides an opportunity for first time freshmen students who do not meet regular admission requirements to demonstrate their ability to succeed at the university level by completing a term of courses prior to regular admission. Students with ACT scores of 16-19 may participate. First time freshmen students with ACT scores (or SAT equivalent) of 20-23 may also participate in order to upgrade scholarships. Please consult with personnel in the admissions office regarding this program.

CREDIT BY EXAMINATION

Advanced placement and college credit are awarded to students who have college-level subjects in high school and who have earned the minimum score required by the university on the College Entrance Examination Board Advanced placement tests. No credit will be awarded for scores less than 4, and some academic departments may require a score higher than 4. Credit for knowledge gained by nontraditional means may be substantiated by certain minimum scores on some of the CEEB College-Level Examination Program tests or the American College Test Proficiency Examination Program tests. For more detailed information, see Credit by Examination, under General

Academic Regulations. For credit to be given, an official advanced placement transcript must be submitted.

TRANSFER STUDENTS

The university solicits applications from transfer students from junior or community colleges, senior colleges, or universities. Students must possess a minimum grade point average (GPA) of 2.0 on a 4.0 scale on all college work previously attempted and be in academic good standing from the last institution attended. For students with fewer than 12 transfer hours, requirements for first-time freshmen students must be met.

An applicant who has college level work must submit the following:

1. A completed application for admission (online at www.wmcarey.edu).
2. A \$40 nonrefundable application fee.
3. An official academic transcript from **each** college previously attended. *An official transcript is defined as one mailed or eScripted directly from one institution to another.* It bears the institution's seal, the signature of the registrar, and the date of issuance.
4. Documented proof of two immunizations for measles, mumps, and rubella (MMR) and rubella if born on or after January 1, 1957, or one immunization in the past ten years.

NONDEGREE STATUS

If a student wishes to complete certain undergraduate courses and not pursue a degree, the admissions committee may grant that person nondegree status provided the applicant submits the following:

1. Proof of high school graduation or the equivalent (GED).
2. Proof of eligibility to return to the last school attended by means of an official transcript.
3. A \$40 nonrefundable application fee.
4. Documented proof of two immunizations for measles, mumps, and rubella (MMR) and rubella if born on or after January 1, 1957, or one immunization in the last ten years.

The student registered in nondegree status is subject to all university regulations governing registration, attendance, and academic standing. Credit earned in nondegree status is recorded on the student's permanent record and

may be applied in an undergraduate degree program when the student has satisfactorily established degree status by meeting entrance requirements to the university.

Nondegree status students are not eligible for Federal financial aid or institutional scholarships.

READMISSION

A former William Carey University student (one who was not registered during the preceding trimester) must submit a completed application for readmission to the office of admissions. The applicant for readmission should meet the minimum academic standards required of current students. Those not meeting minimum academic requirements are evaluated for admission by the admissions committee. All decisions of the admissions committee are subject to appeal. A student who has been out of school only during the summer does not need to apply for readmission.

INTERNATIONAL STUDENTS

William Carey University is authorized by the Department of Homeland Security (DHS) to enroll nonimmigrant alien students on the Hattiesburg campus.

International students who wish to be admitted to William Carey University must meet the requirements listed below. They must also meet additional requirements listed in either the freshmen or transfer subsections. Freshmen are considered those students who have attempted less than 12 hours of credit at an institution of higher learning (college or university), and transfers are students who have attempted 12 or more hours of credit at an institution of higher learning.

1. **Application**—Application for admission can be downloaded from the Carey website (www.wmcarey.edu). Applications may also be requested by mail through the office of international admissions on the Hattiesburg campus. A US\$40 application fee, which allows for a student's application to be processed, should be mailed to the Office of International Admissions at WCU Box 13, 498 Tuscan Avenue, Hattiesburg, MS, 39401.
2. **Academic Records**—The following information is required for consideration for undergraduate admissions.
 - **Freshmen Students (first time college students):**
Academic records indicating the level of secondary completion or course work completed at a foreign institution(s) must be provided. Properly certified English translations must accompany each transcript.

Scholastic Testing—A minimum American College Test (ACT) score of 20 or Scholastic Aptitude Test (SAT) score of 950 (Critical Reading and Math) is required. Copies of these scores must be mailed to the office of international admissions.

- **Transfer Students:**

Academic records indicating course progress from any institution(s) of higher education or official transcript(s) from the U.S. institution(s) attended are required. An official transcript is defined as one mailed directly from one institution to another. All records must be in English before an I-20 from William Carey University is issued.

- Transcripts from foreign institutions must be submitted to one of two foreign credential evaluation agencies: *World Education Services* (www.wes.org) phone: 212-966-6311 or *AACRAO Foreign Credential Services* (www.aacrao.org/credentials) phone: 202-296-3359. The results from the evaluation must be mailed to William Carey University. This process takes between 30 to 60 days.
- Students transferring from any American college or university must coordinate the transfer of their I-20 status from their current institution to William Carey University. The requirements for obtaining such transfers are established by each individual institution.

3. **Language Proficiency**—Students who are not from nations where English is considered the official or second language are required to take either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). A minimum score of 523 is required on the paper-based TOEFL; a minimum score of 193 on the computer-based TOEFL; or a minimum score of 70 on the internet-based TOEFL. Students who wish to take the IELTS must meet the minimum requirement score of 5.5. Students who do not meet the minimum English proficiency required are invited to apply for admission to the William Carey University English Language Center.
4. **Certification of Finances**—Proof of financial support for the duration of the international student's stay in the United States is required. This document can be downloaded from the Carey website (www.wmcarey.edu).
5. **Proof of Immunizations**—William Carey University requires one immunization for measles, mumps, and rubella (MMR) in the past ten years or two such immunizations in a lifetime.

6. **Major Medical Coverage**—Proof of medical coverage while attending an institution of higher education in the United States is required. All international students are required to have a policy with the university. Students will be assessed for the policy coverage at the beginning of each trimester. More information on the health insurance policy adopted by William Carey University is available online (www.wmcarey.edu).
7. **Advance Tuition Payment**—An advance tuition payment of US\$500.00 is required before an I-20 from William Carey University will be issued. This advance covers the on-campus housing deposit (US\$150.00–US\$200.00) and any other initial or miscellaneous expenses associated with the first academic term at William Carey University. This advance payment is nonrefundable.

Additional Information—In order to receive an F-1 VISA, international students must schedule an appointment with the nearest U.S. consulate or embassy in their country within 90 days of departure. They must take along their documentation, letter of acceptance, and I-20 for presentation and review. The Department of Homeland Security (DHS) recommends the entering student be honest and have copies of all documentation sent to William Carey University available for review by the U.S. custom official at the consulate, embassy, or U.S. port of entry. Custom officials may at any point of the student's travel to the United States deny him/her entry into the country.

Copies of original documents may be faxed or mailed to the office of international admissions, WCU Box 13, 498 Tuscan Avenue, Hattiesburg, MS 39401; Fax number (601) 318-6765.

Although international applicants meet current English language proficiency requirements prior to their admittance to William Carey University, some may still require additional language assistance during their transition period to the U.S. education system. Individualized tutoring sessions, English classes, and learning workshops have been established to promote, support, encourage, and strengthen these students' English language skills.

International students should refer to the university calendar for dates of trimester breaks and religious and national holidays (i.e. Thanksgiving, Christmas) in preparation for holiday travel.

Questions or concerns should be directed to the director of international admissions on the Hattiesburg campus, 601-318-6103, 800-962-5991 (toll free), or admissions@wmcarey.edu

ENGLISH LANGUAGE CENTER

William Carey University is authorized by the Department of Homeland Security (DHS) to enroll nonimmigrant alien students on the Hattiesburg campus. International students who wish to be admitted to the English Language Center must meet the requirements listed below.

1. **Application**—Application for admission can be downloaded from the Carey website (www.wmcarey.edu). Applications may also be requested by mail through the office of international admissions on the Hattiesburg campus.
2. **Application Fee**—This one-time US\$40 application fee, which allows for a student's application to be processed, should be mailed to the Office of International Admissions at WCU Box 13, 498 Tuscan Avenue, Hattiesburg, MS, 39401.
3. **Academic Records**—The following information is required for consideration for undergraduate admissions.
 - Freshmen students (first time college students):
Academic records indicating the level of secondary completion or course work completed at a foreign institution(s) must be provided. Properly certified English translations must accompany each transcript.
 - Transfer students
Academic records indicating course progress from any institution(s) of higher education or official transcript(s) from the U.S. institution(s) attended are required. An official transcript is defined as one mailed directly from one institution to another. All records must be in English before an I-20 from William Carey University is issued.
4. **Language Proficiency**—Students who are not from nations where English is considered the official or second language are required to take either the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS). A minimum score of 433 is required on the paper-based TOEFL; a minimum score of 120 on the computer-based TOEFL; or a minimum score of 40 on the internet-based TOEFL. Students who wish to take the IELTS must meet the minimum requirement score of 3.5.
5. **Certification of Finances**—Proof of financial support for the duration of the international student's stay in the United States is required. This document can be downloaded from the Carey website (www.wmcarey.edu).

6. **Proof of Immunizations**—William Carey University requires one immunization for measles, mumps, and rubella (MMR) in the past ten years or two such immunizations in a lifetime.
7. **Major Medical Coverage**—Proof of medical coverage while attending an institution of higher education in the United States is required. All international students are required to have a policy with the university. Students will be assessed for the policy coverage at the beginning of each trimester. More information on the health insurance policy adopted by William Carey University is available online (www.wmcarey.edu).
8. **Advance Tuition Payment**—An advance tuition payment of US\$500.00 is required before an I-20 from William Carey University will be issued. This advance covers the on-campus housing deposit (US\$150.00–US\$200.00) and any other initial or miscellaneous expenses associated with the first academic term at William Carey University. This advance payment is nonrefundable.

Additional Information—In order to receive an F-1 VISA, international students must schedule an appointment with the nearest U.S. consulate or embassy in their country within 90 days of departure. They must take along their documentation, letter of acceptance, and I-20 for presentation and review.

The Department of Homeland Security (DHS) recommends the entering student be honest and have copies of all documentation sent to William Carey University available for review by the U.S. custom official at the consulate, embassy, or U.S. port of entry. Custom officials may at any point of the student's travel to the United States deny him/her entry into the country. Copies of original documents may be faxed or mailed to the office of international admissions, WCU Box 13, 498 Tuscan Avenue, Hattiesburg, MS 39401; Fax number (601) 318-6765.

Questions or concerns should be directed to the director of international admissions on the Hattiesburg campus, 601-318-6103, 800-962-5991 (toll free), or admissions@wmcarey.edu.

ADMISSION STATUS

Students may attend William Carey University under several status categories depending upon the level of compliance with published admissions requirements.

1. An *accepted student* is one who has been officially accepted for admission, whether freshman, transfer, or readmission.
2. A *conditionally accepted student* is a freshman with a 17, 18 or 19 ACT score. The student must be advised by student support services staff.

3. A *probational student* is one who does not meet the minimum admissions standards but is allowed to attend William Carey University by action of the admissions committee. The student must meet the minimum academic standards required of current students on a minimum of six semester hours and a maximum of two trimesters.
4. An *accepted lacking student* is one who has been provisionally accepted based on preliminary coursework and is awaiting acceptance pending receipt of all official supporting documents.
5. An *incomplete student* is one who has not supplied all necessary documents to be complete in admissions.

Students in an accepted lacking status may be allowed to register. The students must be prepared to pay at least 50% of all charges by the end of the first week of class and provide all documents required for admission by the end of the first term of attendance. No financial aid will be processed or paid on students who have not been officially accepted. Students who do not comply with the admission requirements, or who, upon receipt of official documents, do not meet the minimum standards for admission will be removed from classes, will receive no grades, and will be refunded according to the tuition refund policy. Permission for registration does not indicate official acceptance to William Carey University.

NONDISCLOSURE

A student must certify that he or she is not under suspension from any college or university. Nondisclosure or misrepresentation when completing the application for admission may result in disciplinary action taken on the student, including possible dismissal from the university. In addition, students who find after enrollment that they are ineligible to return to the last institution attended and fail to report this immediately to the office of admissions will be subject to disciplinary action, including possible dismissal.

ACADEMIC RENEWAL

Academic renewal is provided for qualifying undergraduate students who were not successful with their initial college experience and who have not attended college for the previous five years. The policy allows the student to have one or more terms of previous college work forgiven. More information is available in the admissions office.

APPLICATIONS FOR HOUSING

The residential housing status form must be returned to the student life office. A \$150 security deposit is required to reserve a room in a residence hall in Hattiesburg. The deposit is refundable if a written request is made 30 days prior to the first day of classes. The reservation and security deposit for the Hattiesburg campus apartments, Byrd and Braswell Halls, and new women's residence hall is \$200.